



Shepherdstown
WEST VIRGINIA

TOWN HALL
104 N. King Street
Shepherdstown, West Virginia
304-876-2312

Shepherdstown Resolution #25-001

Corporation of Shepherdstown Resolution to Authorize the Rental of Additional Office Space

WHEREAS, the Town of Shepherdstown has an ongoing need for additional workspace to adequately support staff operations and maintain Town documents; and

WHEREAS, the proposed rental space at 102 North King Street is adjacent to Town Hall and would provide convenient and immediate relief to current space limitations; and

WHEREAS, the Town intends to lease the space for a one-year term while exploring long-term options to address future space needs; and

WHEREAS, the Finance Committee has reviewed the proposed rental and recommends allocating funds from the contingency fund to cover the associated costs;

NOW, THEREFORE, BE RESOLVED, that the Shepherdstown Town Council hereby approves the rental of office space located at 102 North King Street for a period of one year, and authorizes the allocation of contingency funds to support the cost of the lease.

PASSED AND APPROVED this 8th day of August 2025.

James Gatz, Mayor
Town of Shepherdstown